

自備教材使用說明

Say Hi To The World!



在學員中心內-

收起內容 我的課程 (記得到課程行事曆預約上課時段!)

[New! 換課](#)

付費延期(限期限內) 平台使用期限: 2018-06-21 至 2021-06-07

一般課程

課程代碼	課程類型	課堂時間	適用	已過堂數 / 可上堂數	堂數異動	時間異動 / 異動限制	課程費用	異議通知	課程期間有效起訖
<input type="checkbox"/> A	460568 菲師 新費用英文 上課堂數 教材預覽	50分		0 / 10	10 +0	5 / 10	2000 / 2000 (累計學員手續費:0)	已撤(2021-02-07) 合約 付款清單	2021-02-07 2021-06-07 已使用課程延期! 申請課程延期
<input type="checkbox"/> B	460569 菲師 實用英文** (全日班) ※上課時段為 09:00-24:00 上課堂數 教材預覽	25分		0 / 10	10 +0	3 / 5	1150 / 1150 (累計學員手續費:0)	已撤(2021-02-07) 合約 付款清單	2021-02-07 2021-06-07 已使用課程延期! 申請課程延期

收起內容 我的課程行事曆 (請依照課程類別, 自行選擇上課日期與時間)

我要訂課 Book!



我的最愛



設備測試



授課記錄



留言板



HiNote



自備教材

建立資料夾-學員中心上傳檔案

The screenshot shows the 'Upload Material' interface. At the top, there are tabs for 'Upload Material' and 'Binding Material'. Below these are buttons for 'SB' and 'TB'. A modal window titled 'Add New Folder' is open, showing a text input field with 'English' and 'Submit' and 'Cancel' buttons. A 'Add New Folder' button is also visible at the bottom of the main interface.

1. 點擊SB

2. 建立資料夾

3. 命名資料夾

4. 送出

上傳檔案-學員中心上傳檔案

The screenshot shows the 'Upload Material' interface. On the left, a file tree shows a folder named 'English' selected, with a callout '1. 點選母資料夾'. The main area has a '3. 選擇檔案' callout pointing to a '選擇檔案' button. Below this, a file selection window shows four thumbnails labeled 1, 2, 3, and 4, with a callout '4. 選擇想上傳的教材'. On the right, a '2. 上傳檔案' callout points to an upload icon. The interface includes fields for 'Upload File:', 'Title:', 'Material Code:', 'Upload To:', 'Select Files:', and 'File Name:'. A 'Notice: Accepted File Types:JPG/PNG/GIF/MP3/MP4. (Size Less Than 8MB)' is displayed. At the bottom right, there are '開啟(O)' and '取消' buttons. The top right has an 'Upload agreement' checkbox and a close button. The bottom right corner of the page has a blue diamond with the number '3'.

Upload Material

Upload Material Binding Material

SB TB

2

Unit 01

English

1. 點選母資料夾

Add files

3. 選擇檔案

2. 上傳檔案

Upload File: 選擇檔案 未選擇任何檔案

Notice: Accepted File Types:JPG/PNG/GIF/MP3/MP4. (Size Less Than 8MB)

Title:

Material Code:

Upload To:

Select Files:

File Name:

1 2 3 4 10 MB

4. 選擇想上傳的教材

Type

開啟(O) 取消

3

輸入單元及頁數

Add files ✕

Upload File: 4 個檔案

Notice: Accepted File Types:JPG/PNG/GIF/MP3/MP4. (Size Less Than 8MB)

Title: English

Material Code:

Upload To: My Folders > SB > Folders

Select Files: 4 Used: 100 MB

File Name:

Current Name	Unit - Page	Size	Type
1. JPG	01 - 001	23.6KB	image/jpeg
2. JPG	01 - 002	59KB	image/jpeg
3. JPG	01 - 003	59.2KB	image/jpeg
4. PNG	01 - 004	120.9KB	image/png

5. 如要更改，須比照格式輸入
*此順序為教材在教室內顯示之順序

Upload Material

Upload Material Binding Material Upload agreement

SB TB

2
Unit 01
English
Unit 01

Title	Size	Type	Time
1.JPG	23.66KB	image/jpeg	2018-11-13 14:56:43
2.JPG	59.06KB	image/jpeg	2018-11-13 14:56:43
3.JPG	59.25KB	image/jpeg	2018-11-13 14:56:43
4.png	120.96KB	image/png	2018-11-13 14:56:43

< 1 >

+ Add New Folder

點擊檔案可預覽圖片

可新增檔案或編輯
已上傳檔案

Upload Material

Upload Material Binding Material Upload agreement

SB TB

2
Unit 01
English
Unit 01

+ Add New Folder

OK

綁定教材

Upload Material

Upload Material **Binding Material** 1. 切換至綁定教材 2018-07-13 15:02:06

2. 點選綁定教材

3. 選擇欲綁定之教材資料夾

Binding Material

Material : -- Quick Select --

Course :

-- Quick Select --

-- Quick Select --

Add Clear

4. 選擇欲綁定之訂單或教室

訂單編號

- A - [282971] 菲師 實用英文
- B - [293521] 菲師 實用英文
- C - [293528] 菲師 實用英文 (日間特惠班)

教室編號

- [2108676] (2019-01-30 15:00:00)
- [2108677] (2019-01-31 16:00:00)

綁定教材:完成自備教材上傳後，綁定上傳的檔案
至您的課程或教室。

The screenshot shows a web interface for uploading materials. The main window is titled "Upload Material" and has two tabs: "Upload Material" and "Binding Material". The "Binding Material" tab is active. In the top right corner of the main window, there is a clock icon and the timestamp "2018-07-13 15:02:06".

A modal dialog box titled "Binding Material" is open in the center. It contains the following fields and controls:

- "Material :" dropdown menu with "English" selected.
- "Course :" dropdown menu with "2108676" selected. A tooltip above this field says "選擇之後點選Add(可多選)".
- A list of items with "A - [282971] 菲師 實用英文" selected and highlighted with a red box.
- A "Clear" button to the right of the list.
- An "Add" button below the list, also highlighted with a red box.
- "Submit" and "Cancel" buttons at the bottom of the dialog.

綁定教材:綁定完成後可看到綁定明細

Upload Material

Upload Material | **Binding Material** | 2018-11-14 09:57:31

Course Name	Binding	Material	Create Time	Update Time	Delete
菲師 實用英文	訂單282971	English	2018-12-27 11:44:27	2019-01-14 15:16:42	
菲師 實用英文 (日間特惠班)	教室2108677	News	2019-01-14 14:56:22	2019-01-14 15:16:59	

< 1 >

可取消綁訂

Unit & Page 注意事項

	Current Name	Unit - Page	Size	Type
☰	5.JPG	02 - 001	33.07KB	image/jpeg
☰	U01-001.JPG	01 - 001	59KB	image/jpeg
☰	U01-002.JPG	01 - 002	23.6KB	image/jpeg
☰	U01-003.JPG	01 - 003	110.6KB	image/jpeg
☰	U02-001.JPG	02 - 001	33KB	image/jpeg
☰	U02-002.JPG	02 - 002	63.4KB	image/jpeg
☰	U02-003.JPG	02 - 003	54.6KB	image/jpeg
☰	U02-004.JPG	02 - 004	59.2KB	image/jpeg
☰	U03-001.png	03 - 001	120.9KB	image/png

Submit Cancel

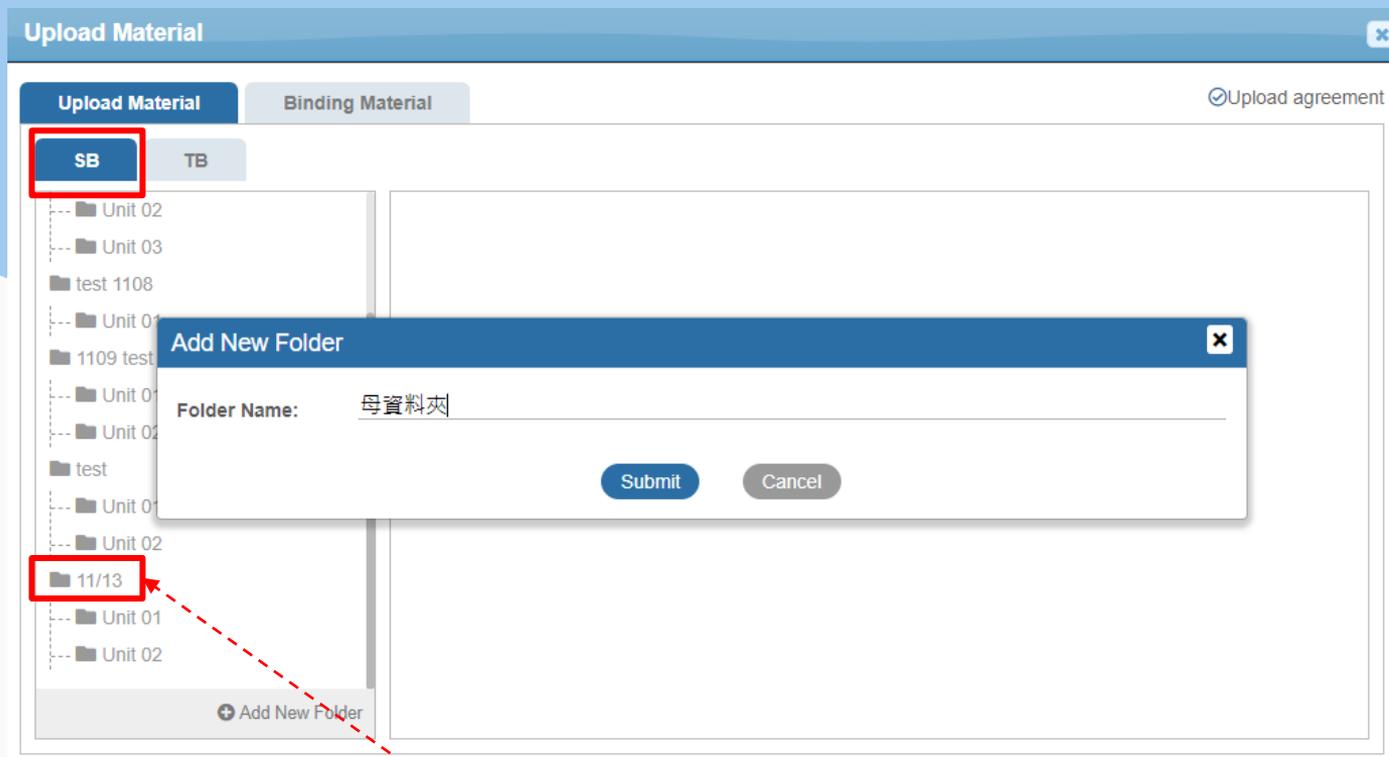
若先依照 Uxx-xxx 格式命名檔案，系統會依照檔名輸入對應的 Unit & Page

可同時上傳檔案到不同 Unit

Unit & Page 不可重覆



新增資料夾注意事項



點擊SB後新增的資料夾為母資料夾

新增資料夾注意事項

The screenshot shows the 'Upload Material' interface. On the left, a folder tree includes '1109 test', 'Unit 01', 'Unit 02', 'test', 'Unit 01', 'Unit 02', '11/13', 'Unit 01', 'Unit 02', '母資料夾', 'Unit 01', 'Unit 02' (highlighted with a red box), and 'Unit 03'. At the bottom of the tree is an 'Add New Folder' button. On the right, a table lists uploaded files:

Title	Size	Type	Time
U01-001.JPG	59.06KB	image/jpeg	2018-11-13 16:59:53
U01-002.JPG	23.66KB	image/jpeg	2018-11-13 16:59:53
U01-003.JPG	119.6KB	image/jpeg	2018-11-13 16:59:53
U01-004.JPG	119.6KB	image/jpeg	2018-11-13 16:59:53
U01-005.JPG	119.6KB	image/jpeg	2018-11-13 16:59:53
U01-006.JPG	119.6KB	image/jpeg	2018-11-13 16:59:53
U01-007.JPG	119.6KB	image/jpeg	2018-11-13 16:59:53
U01-008.JPG	119.6KB	image/jpeg	2018-11-13 16:59:53
U01-009.JPG	119.6KB	image/jpeg	2018-11-13 16:59:53
U01-010.JPG	119.6KB	image/jpeg	2018-11-13 16:59:53
U01-011.JPG	119.6KB	image/jpeg	2018-11-13 16:59:53
U01-012.JPG	119.6KB	image/jpeg	2018-11-13 16:59:53
U01-013.JPG	119.6KB	image/jpeg	2018-11-13 16:59:53
U01-014.JPG	119.6KB	image/jpeg	2018-11-13 16:59:53
U01-015.JPG	119.6KB	image/jpeg	2018-11-13 16:59:53
U01-016.JPG	119.6KB	image/jpeg	2018-11-13 16:59:53
U01-017.JPG	119.6KB	image/jpeg	2018-11-13 16:59:53
U01-018.JPG	119.6KB	image/jpeg	2018-11-13 16:59:53
U01-019.JPG	119.6KB	image/jpeg	2018-11-13 16:59:53
U01-020.JPG	119.6KB	image/jpeg	2018-11-13 16:59:53

The 'Add New Folder' modal dialog is open, showing the folder name: 'This Is Creat Unit ! (由系統編排)'. It has 'Submit' and 'Cancel' buttons. A dashed arrow points from the 'Unit 02' folder in the tree to the 'Add New Folder' button.

點擊母資料夾後新增資料夾為單元別(不可自行命名)

新增資料夾注意事項

The screenshot displays a web interface for uploading materials. It features a sidebar with a folder tree, a main table of uploaded files, and a modal dialog box for adding new folders.

Upload Material (Window Title)

Upload Material | Binding Material (Tabs) | Upload agreement (Status)

SB | TB (Buttons)

Title	Size	Type	Time
U03-001.png	120.96KB	image/png	2018-11-13 16:59:53

1 (Page Number)

Add New Folder (Dialog Title)

Folder Name:

Submit | Cancel (Buttons)

子資料夾內不可再新增資料夾 (Warning Message)

+ Add New Folder (Button)



如有問題請洽服務人員

♥ 謝謝您 ♥